

STANDARD TRADING TERMS & CONDITIONS

- (1) We work exclusively according to the General terms and conditions of international forwarders of Slovenia 2009, the General terms and conditions of international forwarders of Croatia and the General terms and conditions of international forwarders of Serbia.
- (2) ALFA SP Logistika is not responsible for damage of cargo or for damage of container caused by insufficient, inappropriate, or wrong stowing and fixing of cargo in container when this is done by client directly.
- (3) The rates quoted herein are based on the information provided by the Customer and on the acceptance, equipment & space availability of Ocean Carriers/Airlines and any other subcontracted partners of ALFA SP Logistika. Therefore, rates are subject to change based on availability at the time of booking.
- (4) Further, all information provided by the Customer is subject to validation by ALFA SP Logistika or its subcontractors. ALFA and/or its Subcontractors reserve the rights to re-measure or re-weigh any cargo provided to ALFA. Any deviations may result in a change to this quote. If the Customer becomes aware of any changes in either the weight, commodity or dimensions, ALFA needs to be notified immediately as this may affect the quoted rates.
- (5) Mentioned exchange rate is based on actual daily rate of exchange. For Seafreight shipments, if not otherwise specified, the settlement is based on the vessel exchange rate at the time of sailing. In the event that charges need to be converted into a different currency, a surcharge may apply.
- (6) All quotes may have additional charges and fees including but not limited to accessorial charges, duties, taxes, storage charges, trucker waiting times, demurrage, GRIs (General Rate Increases), new surcharges or any other carrier (e.g. airline, ocean line, trucker, etc.) related charges that are beyond the control of ALFA.
- (7) Unless otherwise stated in the quote, all rates quoted are not valid for dangerous goods or perishable commodities, over dimensional cargo or any other cargo that may require special handling - unless explicitly mentioned in the offer.
- (1) ALFA strongly recommends insuring your cargo with all-risk insurance. Cargo insurance is not automatically included in offer, unless specifically requested.
- (8) All transit times and delivery dates are estimated only.
- (9) In cases where ALFA needs to send original documents to the Customer, additional cost for courier arises in amount of MIN 90 EUR/pouch.
- (10) Any changes, corrections or missing data have to be advised within 36 hours upon receiving documentation, otherwise we will automatically assume that all documents are confirmed and take no responsibility for incorrect or missing data or document. Any changes requested after final documents have been issued will incur additional costs. In case you require original BL to be issued let us know within the same time frame mentioned above.
- (11) **CUSTOMS**
 - Rate for customs procedure is valid for regular import or export for 1 HS code.
 - For temporary import or export or ATA carnet, cost is 95 EUR/MRN, 1 HS code.
 - Each additional HS code 4 EUR/code.

- Customs clearance on third party account costs 95 EUR/MRN (valid EORI number must be provided).
- EUR1: 50 EUR/document
- T2L: 50 EUR/document
- In case customs clearance is not done at the point of entry, T1 document must be done. Starting cost is 50 EUR/document and it can be adjusted depending on cargo value.
- In case of custom clearance must be done on other place than on requested place of stuffing or unstuffing, the price will be calculated individually according to multistop and current toll.

(12) **LOADING/UNLOADING**

- Freetime for loading/unloading for "all road option" is 3 hours, every next started hour is 35 EUR/hour, max 150 EUR/day (loading in Slovenia), 250-350 EUR/day (loading in other countries)
- Freetime for rail combined option is:
 - *Slovenia: 2 hours free, every next started hour is 30 EUR/hour
 - *Other countries: 4 hours free, every next started hour is 25 EUR/hour
- Maximum road weight limit is 24 tons with container tare if not otherwise specified (in case of intermodal haulage)

(13) **VGM**

- VGM is assumed to be shipper's responsibility
- Scanned version of signed and stamped VGM form that we send to shipper must be sent by e-mail right after loading of container. In case form is not received on time, Customer will be charged additional administrative cost in amount of 100 EUR. All other shipping lines and port costs that might occur are not included.
- In case VGM weight cannot be provided by shipper, we offer weighing operation service in port Koper. The cost is 60 EUR/container. This service must be ordered in advance (before scheduled loading date at shipper's facility). In case order for weighing is not received in advance (before scheduled loading) and VGM form that we provide to shipper is not received signed and scanned as described, additional administrative costs will arise in amount of 100 EUR, besides all other applicable costs of weighing of container and other shipping line's and port costs that may occur.
- Cost of weighing for general non dangerous cargo is 75 EUR/cntr
- Cost of weighing of OOG non dangerous cargo is 145 EUR/cntr
- Cost of weighing of IMO cargo:
 - IMO class: 2.2, 4.1 // additional is 25 % on top of above tariff
 - IMO class: 2.1, 3, 4.2, 4.3, 5.1, 9 // additional is 50 % on top of above tariff
 - IMO class: 6.2, 8 // additional is 75 % on top of above tariff
 - IMO class: 2.3, 5.2, 6.1 // additional is 150 % on top of above tariff

(14) **LCL**

- rates are based per CBM or per KGS, whichever is greater. Minimum calculation is 1cbm or 1 ton.
- We always assume cargo is stackable and manipulable by forklift

(15) **FCL**

- Cancellation fee within 14 days before vessel departure will be applicable as below:
 - o 50 USD/20' and 100 USD/40' within 14 days before vessel departure
 - o 100 USD/20' and 200 USD/40' within 7 days before vessel departure

(16) **AIR**

- Rates are based on chargeable weight. 1 cbm = 166,67 kg
- We always assume cargo is stackable and manipulable by forklift
- Cancellation fee will be applicable as below:
 - o within 72 hours before flight departure, 25% of freight charges
 - o within 48 hours before flight departure, 70% of freight charges
 - o within 24 hours before flight departure, 100% of freight charges

(17) **ROAD**

- If cancellation of the transport is done after 9.00 (CET) of the workday previous to ordered day of the transport the customer will be charged with all actual incurred costs connected with the transport

Disclaimer validity: until revocation or modification